Position – Project Coordinator

Are you skilled in co-ordinating multiple projects and seeking your next career step?

Would you like to work in a positive and dynamic workplace environment that prides itself on cultivating a great team culture? If so, then this could be the opportunity you've been waiting for.

About JCurve Solutions (ASX: JCS)

JCS was formed to help businesses grow, by using our award-winning software to increase their sales, effectively manage costs and reduce business inefficiencies which affect the bottom line. Our cloud-based business management solutions are designed for growing companies and our focus is on supporting those customers and providing the tools they need to be even more successful.

JCS is a 5-star solution provider of NetSuite (the world's number one cloud ERP business software suite and is used by a number of high profile customers both nationally and internationally), and is also the exclusive OEM of the JCurve edition of NetSuite targeting small businesses across the Australian and New Zealand.

We are publicly listed on the ASX and going from strength to strength with continued rapid growth forecasted. We have a culture aimed around celebrating each other's successes, taking decisive action and acting as one. We are looking for an energetic and driven individual to join our dynamic team in our Chatswood office, who will match our company values and our culture.

The Role

You will be responsible for managing the administration activities for software implementations or upgrade projects. This role is an end customer facing role where you will represent the methodologies and delivery strategies for the various JCurve Solution offerings.

As a representative to our implementation methodologies you will be responsible for ensuring the timely commencement for any customer engaging project and setting realistic expectations for the delivery of the project both internally and externally.

Skills & Attributes
- Ability to exercise due diligence
- Strong verbal and written communication
- Time management and organisation skills
- Technically minded with a willingness to continually learn and develop
- High attention to detail, process oriented
- Sense of urgency
- Problem solver
- 'Can-do' attitude
- Professional approach
- Team player

What's On Offer?

This is an exciting opportunity to join a market leading cloud software solutions company poised for growth.

You will join a team of dedicated, enthusiastic individuals who enjoy working as one and celebrating each other's successes within a culture that values teamwork, collaboration, trust and making it happen.

How to Apply

Send your resume, a short introduction and the details of the position or area for which you're applying to hr@jcurve.com.au - we look forward to hearing from you!